

TODAY'S DATE _____

PRINT FULL NAME _____

SIGNATURE _____
Author/Writer/Publisher Please fill-out this section above



CLIENT REGISTRY No.# _____

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ASA PUBLISHING CORPORATION

25 S. MONROE ST., MONROE, MICHIGAN 48161

UNIT 203 - EXECUTIVE BRANCH

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PAYMENT PLAN AGREEMENT

Create Your Own Payment Plan



-THIS IS A NO REFUND FOLLOW-THROUGH PAYMENT PLAN FOR ALL PUBLISHING PACKAGES-

- 1) **PUBLISHING PACKAGE.** The Publishing Package that I, *(print your real full name that is on the publishing package)* _____ have chosen is the _____ Package. I understand that this is a rendered service and that I am to abide by the rules and regulations of that publishing package as required by ASA Publishing Corporation's terms of service that is rendered to me. I also understand that this PAYMENT AGREEMENT PLAN IS IN AN AUTHORITATIVE POSITION TO STOP, HOLD, OR TERMINATE the publication of my work (manuscript) or me as a client if the full publishing package payment has not been met, including repetitious or deliberate missed payments that pose deceptive financial holdings of any kind, which will result in a royalty payment hold, and this authoritative position can be exercised at the publisher's discretion. (See Sections 3 & 4)
- 2) **COST DEDUCTIBLE.** The original full cost of this publishing contract is \$_____. Subtract the invested down payment (*What I already paid into*) from my previous publishing package which is \$_____. The new full cost of my current publishing package is now \$_____.
- 3) ☐ **PAYMENT PLAN OPTION 1 (MONTHLY).** My payment plan consists of a 37% down payment from the new full cost from Section 2 will be \$_____ or partial payment of the down payment (*with approval*) \$_____ or any other amount \$_____ leaving me with a balance of \$_____, and my monthly installments thereafter will be \$_____ per month for the next TEN MONTHS until payment is in full. We will send an invoice that you can pay directly through for each payment.
- 4) ☐ **PAYMENT PLAN OPTION 2 (WEEKLY).** My payment plan consists of a 25% down payment from the new full cost from Section 2 will be \$_____ or any other amount \$_____ leaving me with a balance of \$_____, and my weekly installments thereafter will be \$_____ per week for the next 28 weeks until payment is in full. We will send an invoice that you can pay directly through for each payment.

- 5) Once I make my payment, as a new or returning author, ASA Publishing Corporation can begin the publication process of my manuscript[s] according to the number of books that my publishing package allows. My payment installment will begin in the next following month or week of _____, on the _____ day, in the year 20____, and will remain consecutively on each following month or week afterward until paid in full unless otherwise noted.
- 6) **LAPSE TIME OF PAYMENT.** I understand that ASA Publishing Corporation will allow a FIVE DAY LAPSE TIME of any payment that has not been fulfilled on that date without any financial penalties except a publication process hold or termination if it continues without any resolution to this agreement. After the fifth day, there will be a \$5 Late Fee, then 0.35¢ cents a day charge afterward. After 30 days, Section 1 will be implemented to Stop, Hold or Terminate the publication of your work or contractual agreement with ASA Publishing Corporation. All payments due will be expected on the next payment cycle. (See Section 5)
- 7) **10 MONTHS OR 28 WEEKS PAYMENT PLAN FAILURE.** "If" the monthly or weekly payment plan has not been completed and the author decides to resign or is terminated due to refusal or nonpayment as agreed, and is of no fault of ASA Publishing Corporation, ASA Publishing Corporation is not bound to provide finished or unfinished copies of any and all work material that ASA was hired to perform without fulfillment of payment due to time lost and labor cost. ASA Publishing Corporation is still obligated to pay their outsource employees and associates, even if production stops.
- 8) **DOWN PAYMENT.** When making or completing the "actual" required down payment in "Full" (See Sections 3 and 4), is in reality a partial payment to my publishing package's contractual agreement. This is also considered in "Good Faith" that I will honor the rest of my monthly/weekly installments while ASA Publishing Corporation processes and publishes my manuscript[s]. This "does not" mean that ASA Publishing Corporation is responsible to finance an author/client (My) publishing career, but to make substantial investments in my gifted talent by handling my book's productivity. I understand that this is a business and not a charity. I also understand that this does not mean that I stop making or changing my payments while my book is processing or published.
- 9) **PARTIAL DOWN PAYMENT.** I understand that when making a partial down payment, the publishing of the manuscript will be on hold until the full percentage down payment amount is complete, but the manuscript can be in the processing stages unless otherwise noted by the publisher. The publisher can only make an approval of a partial down payment, but the publisher is not authorized to publish any book from the author/client (Me) until that debt for the partial down payment is completed in full to the "actual amount of the down payment (See Section 6)", including any assistance in marketing, and marketing kits, etc., according to that publishing package agreement plan.
- 10) **MONTHLY/WEEKLY INSTALLMENT PLAN.** This payment plan is designed to help me stabilize my financial settings and to allow ASA Publishing Corporation to publicate my work. If I cannot make a payment in a certain time period, I am to notify the ASA financial department or administration to see what options can be approved. I understand that the publisher does not handle the financial aspects and it should be directed to the appropriate department[s], and that the function of the publisher is to make sure that my work (book) is completed unless otherwise noted for any financial lapses. By signing this payment plan, I understand and agree in its entirety.

11) **Signature** _____

Date _____

